



Dear teachers,

I'm excited to let you know that we've just begun a _____ pilot of Showbie Pro. This means that from now until _____, you will have unlimited access to Showbie, regardless of the device(s) you're using in your classroom.

Your Account

If you do not yet have a Showbie account, [please create one](#).

Be sure to select _____ when asked to 'Join Your School'.

If you already have a Showbie account, please make sure that _____ is listed as your school. If not, [please follow this guide](#) to update your school. Existing classes, assignments, and other material will not be lost, changed, or otherwise affected when upgrading to Pro for this pilot.

Getting Started

1. Login to your account in the Showbie app on your iPad, or at <https://my.showbie.com/signin> on a Chromebook, laptop, or other device.
2. Follow the steps in the article [Getting Started with Showbie](#) to learn how to set up your classes, add students, and begin using Showbie to manage your classroom.

Here are some additional resources that will help get you up and running:

- **Getting Started with Showbie page**
[This page](#) provides videos, PDFs and links to helpful articles.
- **Showbie's support site**
[This site](#) contains hundreds of searchable topics. You can also send an email to support@showbie.com or submit a question to their support team by clicking the question mark icon in the bottom right corner of Showbie.
- **Free Getting Started webinar**
Showbie offers free 30-minute webinars walking new users how to get the most out of Showbie Pro. [Sign up here](#).

Evaluating the Pilot

As we near the end of the pilot, you may be provided a survey that will ask for your input and about your experience using Showbie. Please take a moment to complete the survey if you receive it. Your feedback will be valuable as we assess whether or not Showbie is a fit for our school.

Please reach out to me if you have any questions.

Sincerely,

Showbie Administrator,