Become a Pro, with Showbie Pro.

Whether you're a seasoned Showbie user, or this is your first take, this document will outline everything you need to know about Showbie Pro's features. Follow this guide and you'll be a Pro expert in no time!
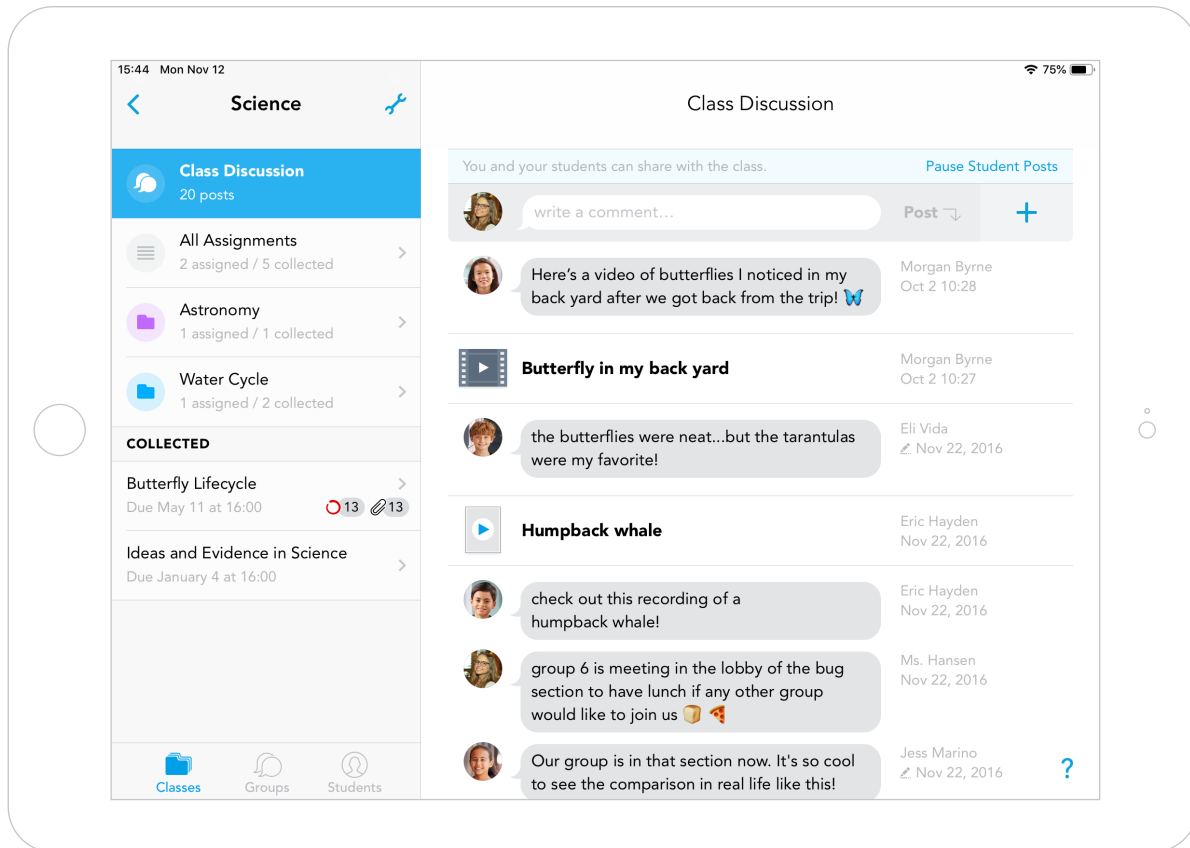
showbie

Class Discussion

"Let's begin today's class with a discussion…"

Class Discussion is a place for teachers and students who share a class to discuss, share, and collaborate. It's a great way to share exemplary student work with the rest of the class, or invite everyone's feedback on a topic, for all to see.
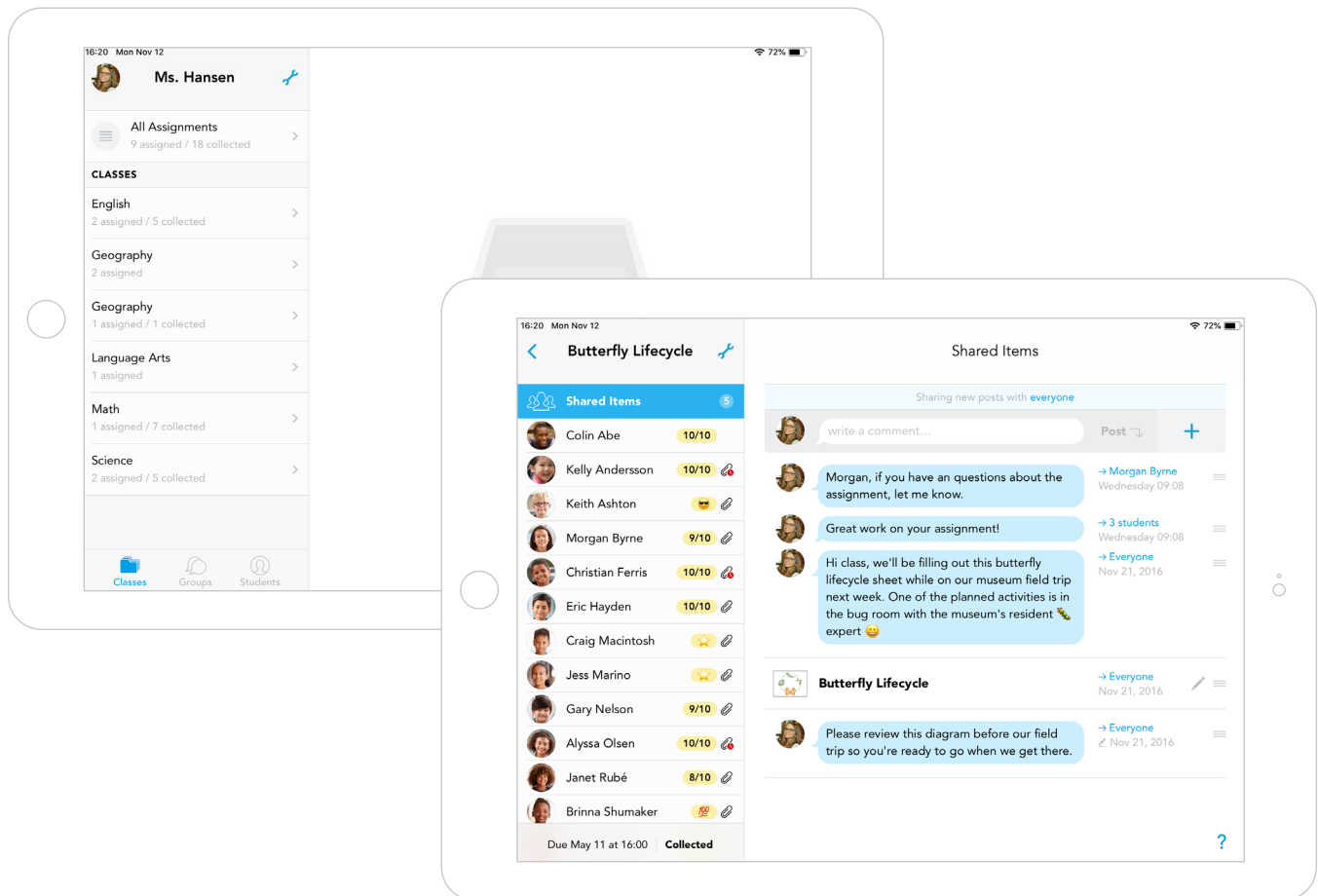
PRO TIP
If the chatter becomes distracting, teachers can pause student posts until they're ready to resume discussion.

Unlimited Assignments

Showbie Pro lets you assign to your heart's content

Unlike the free version of Showbie, Pro users benefit from access to unlimited assignments, longer voice (up to 30 minutes) and video notes (up to 10 minutes), as well as larger file sizes.
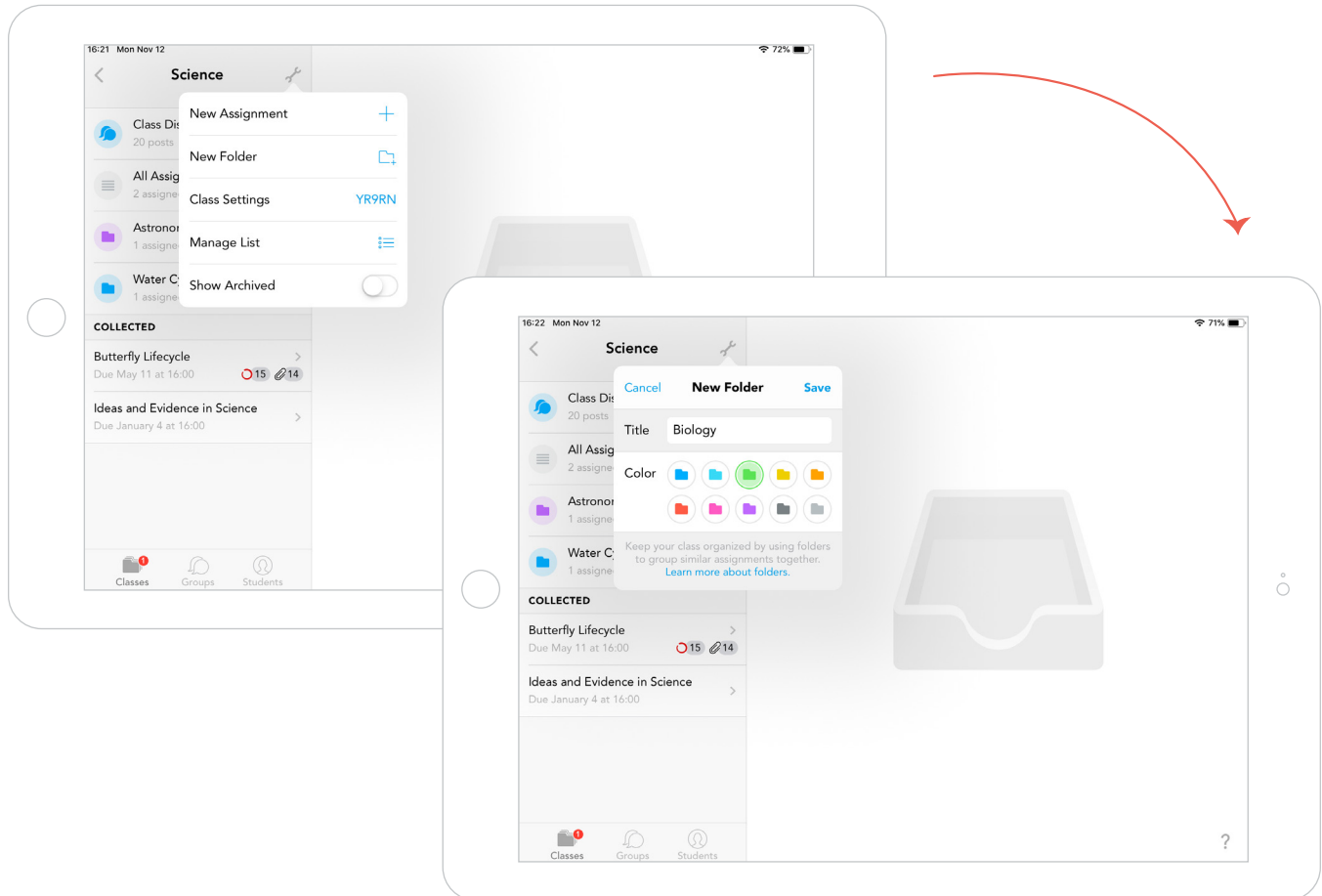
PRO TIP
Use these to save classes from previous years to refer back to, incorporate listening and speaking exercises into your assignments, or devise interactive assignments with multiple Showbie classes such as scavenger hunts!

Class Folders

Organize all your assignments into neat, colourful folders

Keep relevant materials together by creating folders within a class. You can organize materials by topic, by type, or however you like. You can even change the colours of your folders to differentiate them at a glance.
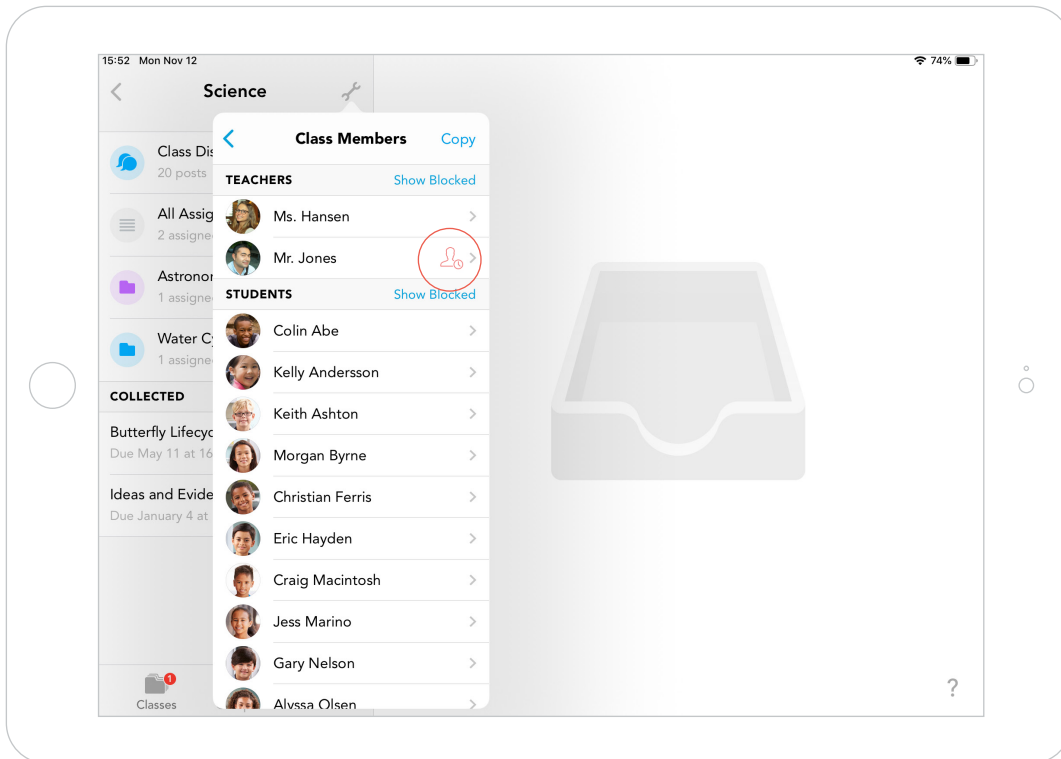
PRO TIP

Already have lots of assignments? Move multiple assignments quickly with the **Manage List** feature. You can also move, archive/restore, or change student access level on multiple assignments at once!

Co-teaching

Work alongside your colleagues as a co-teacher in each others' class

Joining a class as a co-teacher allows you to possess the same privileges as the teacher who created the class. Manage files, provide feedback, assign grades, and leave comments for students in the class.

Add a co-teacher to your class if you have a teaching partner, a substitute teacher, or when an admin wants to see what kind of work your class has been doing.
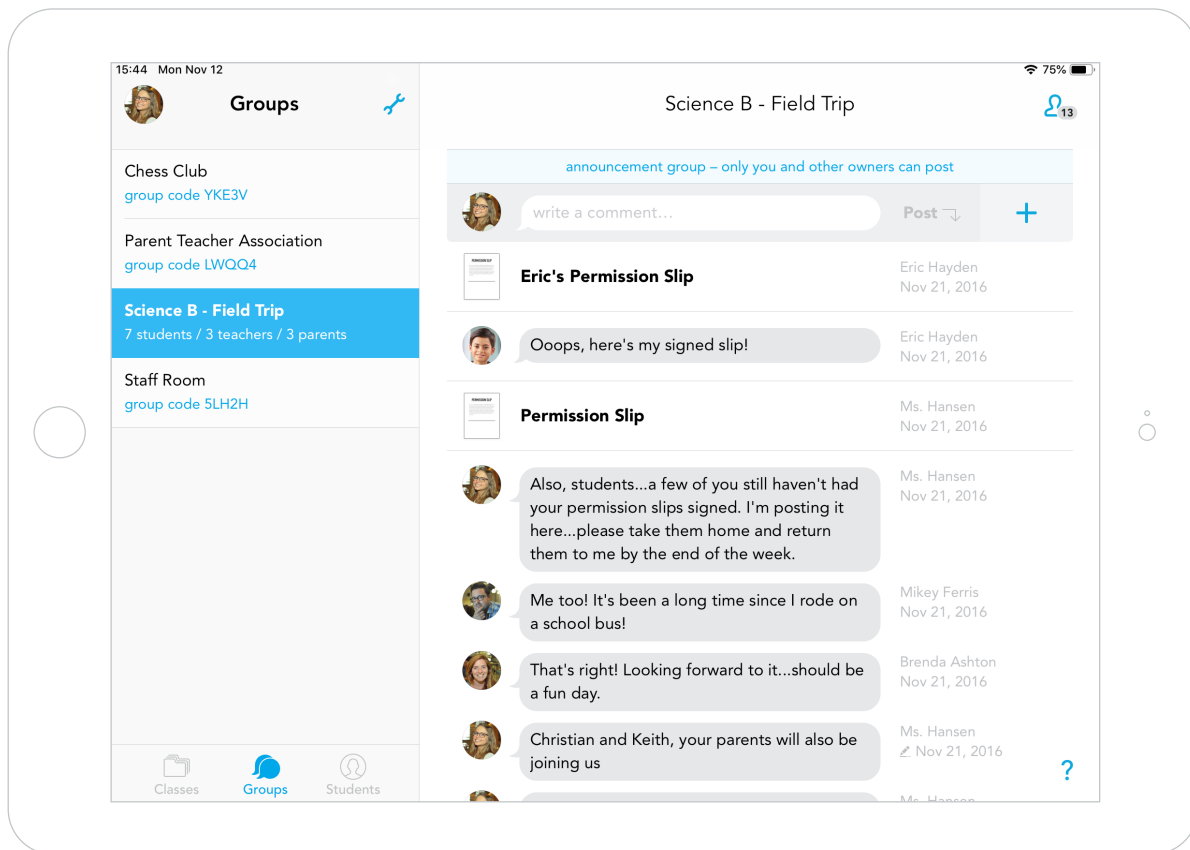
PRO TIP
Don't forget to accept a teacher's request to join your class as a co-teacher, otherwise they'll be stuck waiting to join!
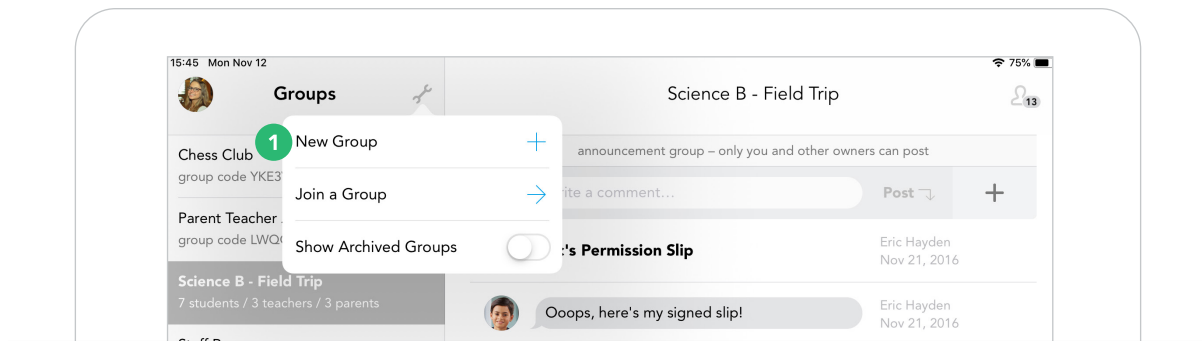
Groups

Create groups for student work, field trip updates,
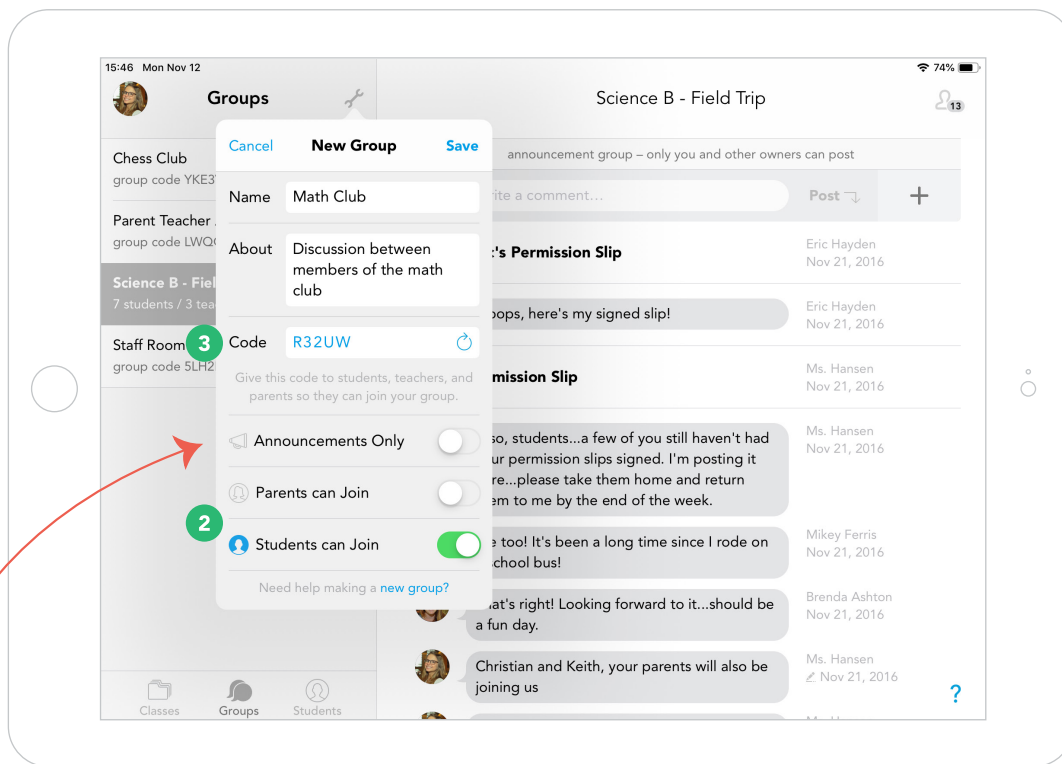or keeping parents in the loop

Share documents and resources, communicate upcoming deadlines or events, or tailor
one of Showbie's most versatile features to your specific needs.

① Create a New Group

Add a name for your group and include some details.

② Designate who can join

Toggle 'Parent can Join' or 'Students can Join' on or off based on who you'd like in your group.

③ Hand out the Group Code

Similar to having students join a class, a unique code is generated to join the group. Just share the code or invite people to join from the group.
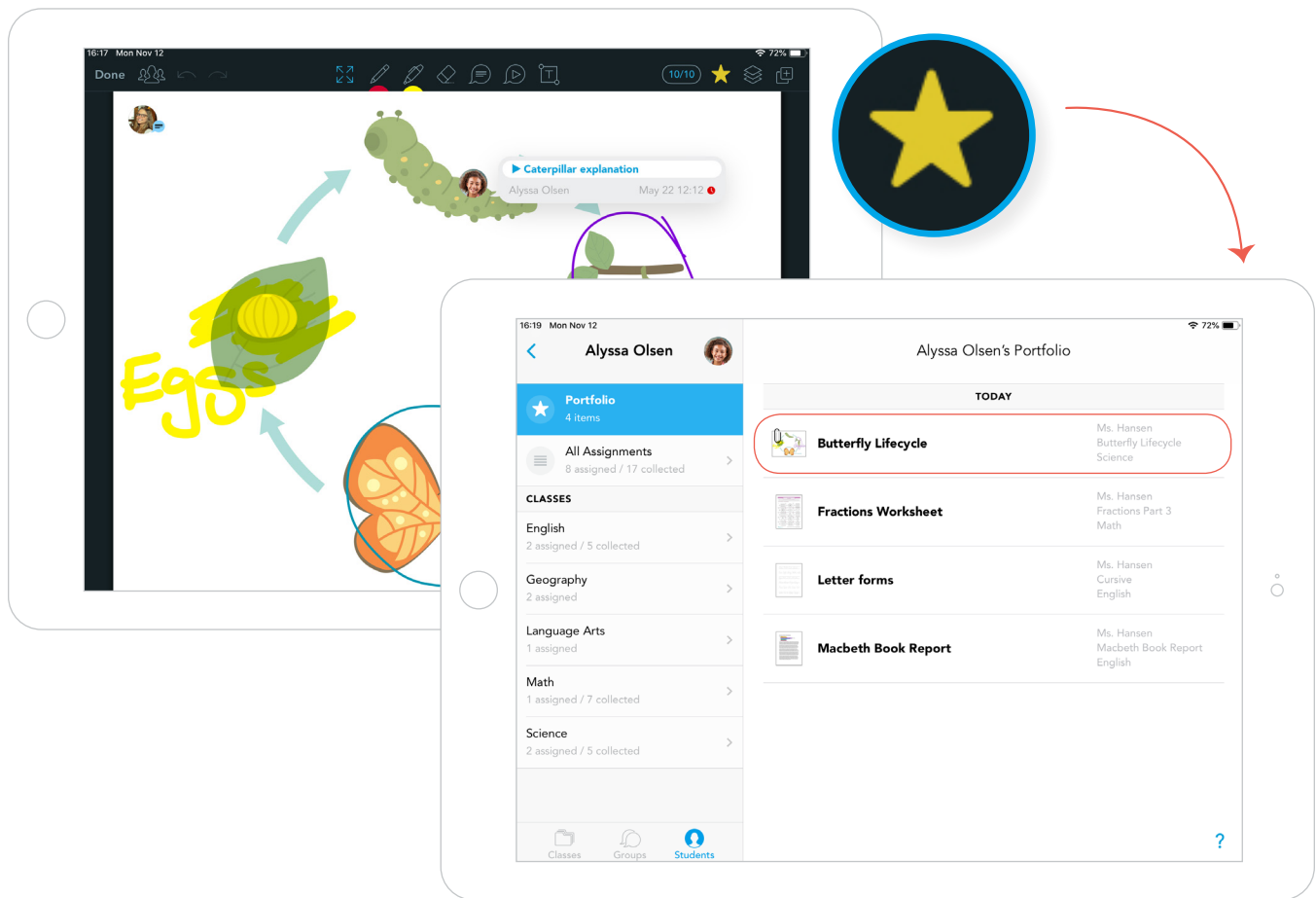
PRO TIP
Want to use Showbie Groups as a bulletin board? Toggle 'Announcements Only' on to prevent important information from being lost in the conversation. Only the owner of the group will be able to post.

Portfolio

Follow your students' progress with portfolios

Students along with their teachers can select examples of their best work in Showbie to save to their portfolio. This can include documents, grades, videos, comments, and voice notes, all of which stays with the student from year to year to allow for reflection on their work and progress.

PRO TIP
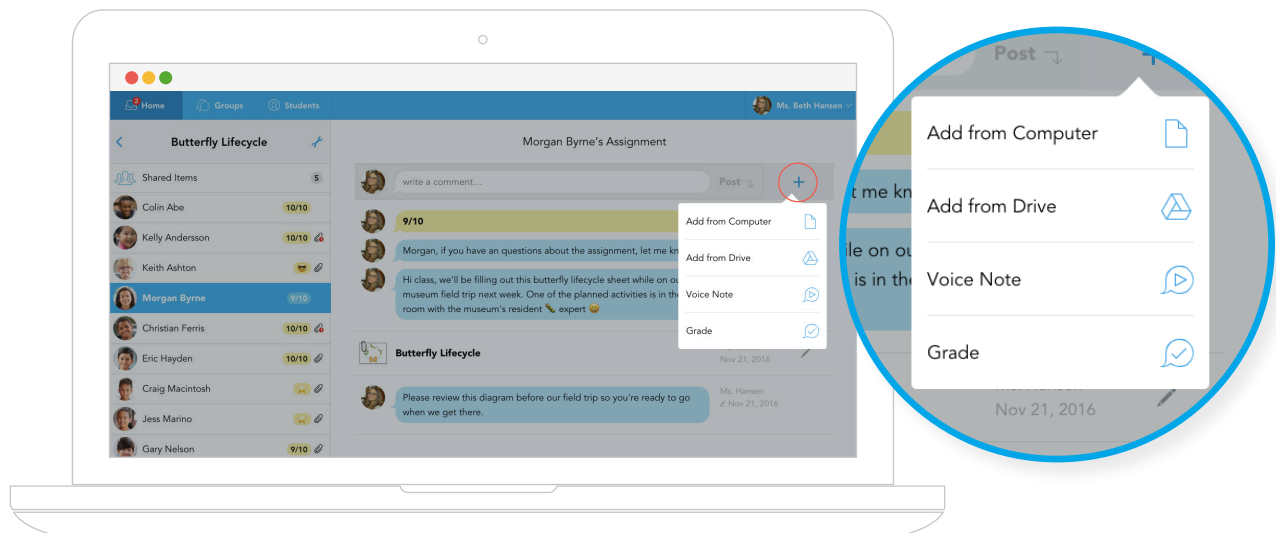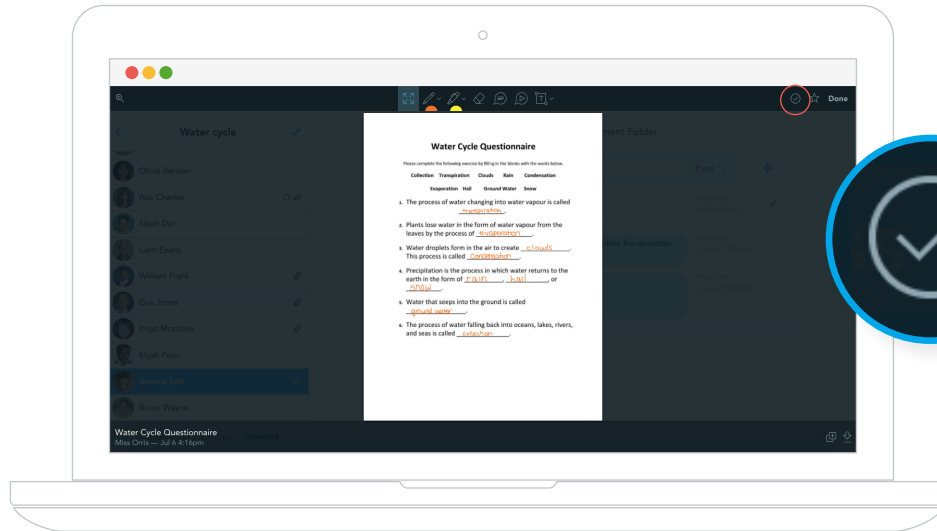Use student portfolios to collect materials to use as reference during parent meetings.
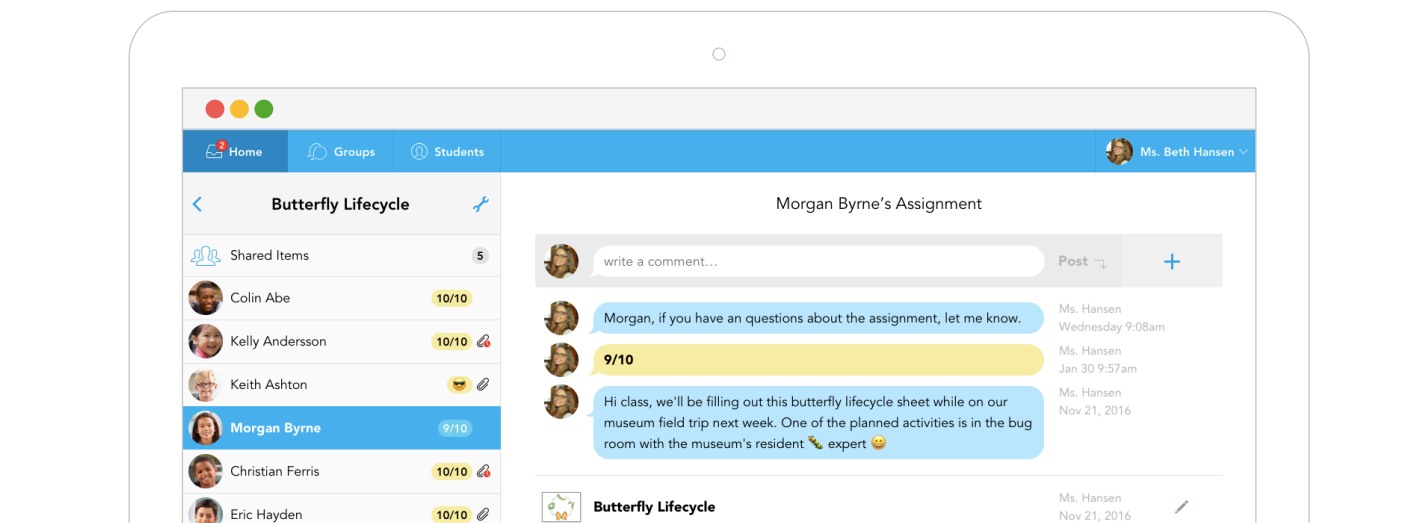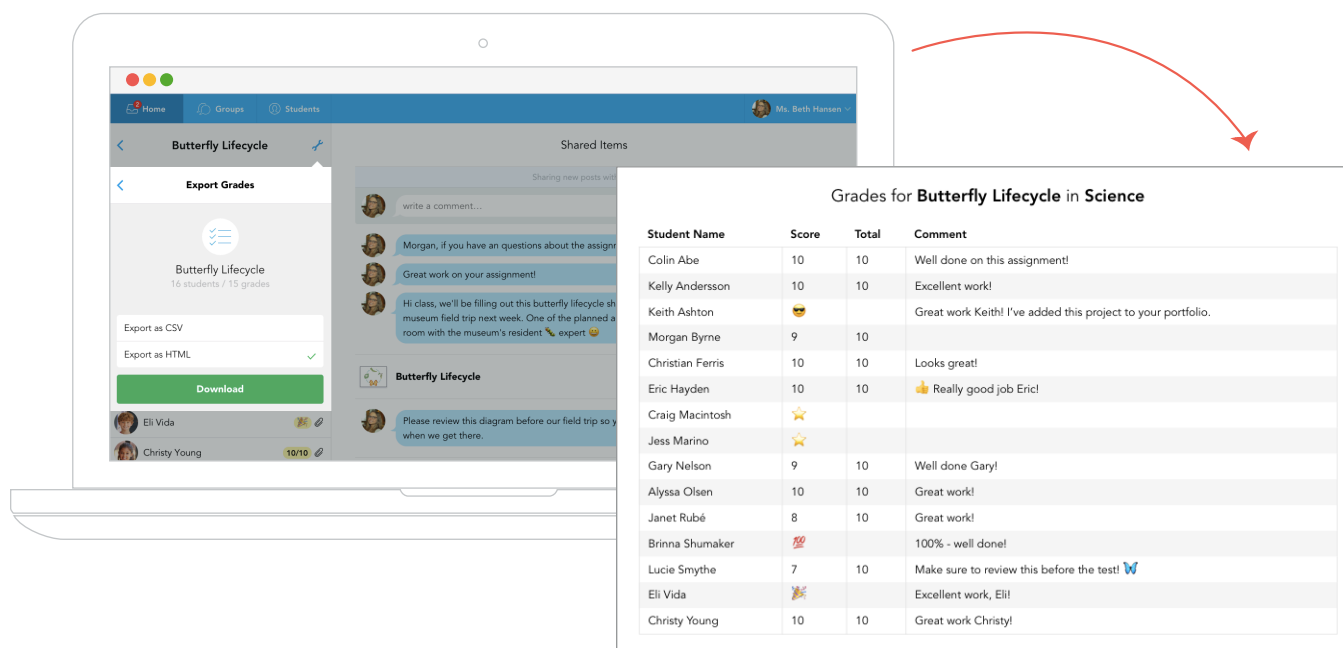
Gradebook

Provide formalized feedback to your students
using the Gradebook

Add grades to students' work by clicking on the checkmark in a document,
or the "+" in the student folder.

Grades will be displayed in yellow in student folders and on the side of assignment pages so you can easily keep track of your grading process.

Grades for **Butterfly Lifecycle** in **Science**

Student Name	Score	Total	Comment
Colin Abe	10	10	Well done on this assignment!
Kelly Andersson	10	10	Excellent work!
Keith Ashton	😎		Great work Keith! I've added this project to your portfolio.
Morgan Byrne	9	10	
Christian Ferris	10	10	Looks great!
Eric Hayden	10	10	👍 Really good job Eric!
Craig Macintosh	⭐		
Jess Marino	⭐		
Gary Nelson	9	10	Well done Gary!
Alyssa Olsen	10	10	Great work!
Janet Rubé	8	10	Great work!
Brinna Shumaker	💯		100% - well done!
Lucie Smythe	7	10	Make sure to review this before the test! 🦋
Eli Vida	🎉		Excellent work, Eli!
Christy Young	10	10	Great work Christy!

Export your grades by sending them as an email, or downloading them as a CSV file to be added to your school's system.
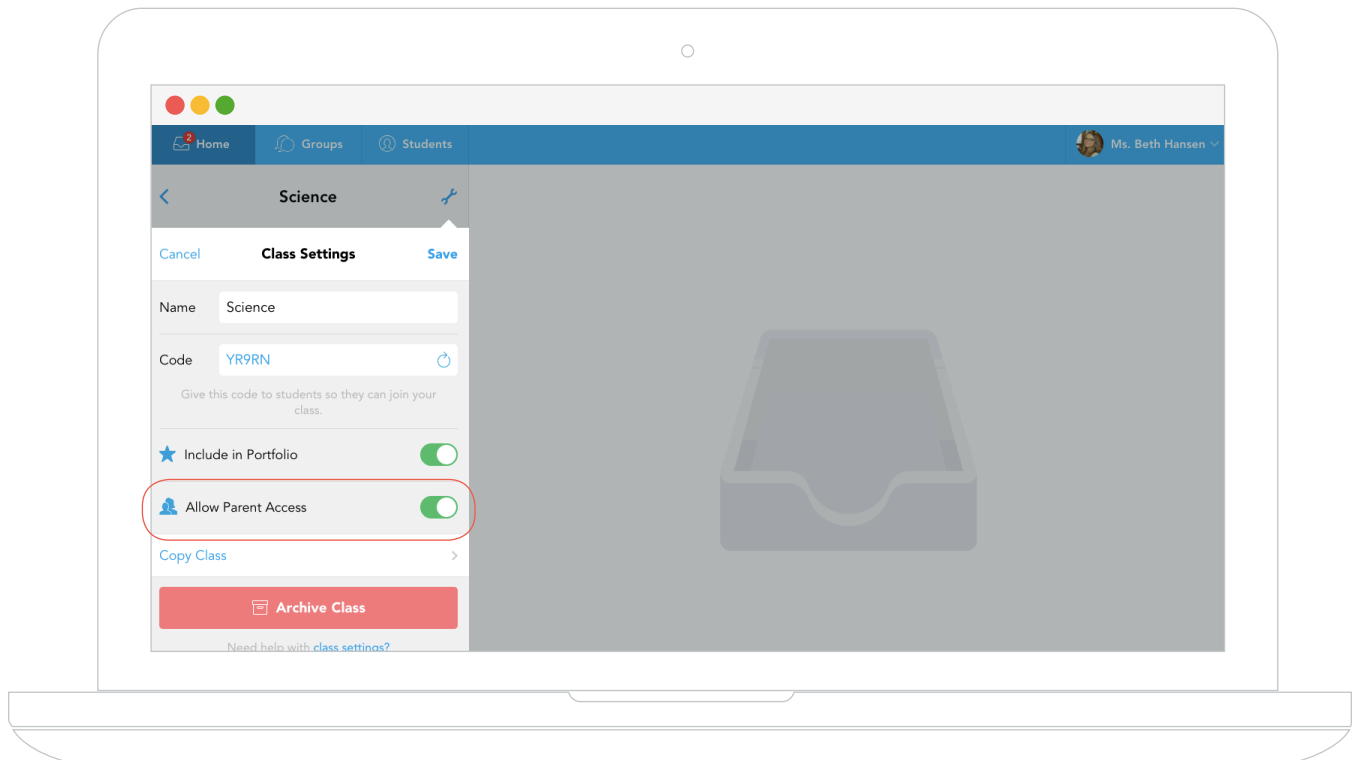
PRO TIP
Customize your grading scheme based on you and your student's needs. Use letter or number grades, formative feedback, and even emojis!

Parent Access

Keep parents informed and up to date with their child's learning

By default, parents who join Showbie with a student code will have access to their child's portfolio. But access to the child's class is controlled at the teacher level by toggling 'Allow Parent Access' on or off in the Class Settings.

PRO TIP
Showbie will automatically generate a hand out or email inviting parents to join. Find this under: **Students Tab ❯ Student Profile ❯ 'Invite Parents'**

Ms. Hansen
Williamson Elementary School
Colin Abe

Dear Parent/Guardian,

In Colin's class, I use an app called Showbie to collect assignments from students and provide feedback to them. Showbie is an easy-to-use app that is available on the iTunes App Store for iPad, iPhone, and in your web browser at showbie.com.

I would like to invite you to sign up for a free Showbie parent account so that you have an easy way to stay informed and involved with your student's progress, challenges, and accomplishments at school. It's simple, secure, and it only takes a minute or two to get started.

Need Additional Help Getting Started?

To help you get the most out of Showbie Pro, we've created a comprehensive repository page (https://www.showbie.com/pro101/) that hosts helpful Showbie resources.

If you have questions about how to use Showbie Pro that aren't covered on our website, our support team is always available to help: support@showbie.com.

If you have any questions about your specific school account, please connect with your Showbie representative or contact us at info@showbie.com.

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